

City of Cerritos Department of Community Development Civic Center • 18125 Bloomfield Avenue P.O. Box 3130 • Cerritos, California 90703-3130 Phone: (562) 916-1201 • Fax: (562) 916-1371 www.cerritosgis.com • <u>www.cerritos.us</u>

RESIDENTIAL RE-ROOFING APPLICATION

Submittal requirements for Residential Re-Roofing Application are listed below. Please include the following items:

1) PLANNING APPLICATION: Residential Re-Roofing Application

- Complete all sections (incomplete applications will delay processing time)
- Include all required plans/drawings/calculations listed in the application
- Homeowner's signature required

☐ If property is located in a homeowners association, complete HOA Approval Form at http://www.cerritos.us/RESIDENTS/_pdfs/hoa_approval_form.pdf

If you have any questions, please call the Planning Division at (562) 916-1201.

2) BUILDING PERMIT APPLICATION

- Complete all sections (incomplete applications will delay processing time)
- Complete Declaration Form
 - If owner-builder, complete columns 1 and 3
 - If contractor, complete columns 2 and 3

If you have any questions, please call the Building & Safety Division at (562) 916-1209.

Submit forms together, with all required plans/drawings, at https://cerritosca.seamlessdocs.com/f/Application_Plan_Submittal_Form

For more detailed information regarding the process for online submittal, please read the *Planning/Building Interim Electronic Submittal Procedure* at http://www.cerritos.us/BUSINESSES/_pdfs/interim_electronic_submittal_procedure.pdf

3) BUSINESS LICENSE REQUIREMENT

If you are a contractor, you <u>must</u> have a valid City of Cerritos business license. Please call the Business License Division at (562) 916-1236 to confirm active status or apply at http://www.cerritos.us/BUSINESSES/business_licenses.php

For more detailed information regarding the process for online submittal, please read the *Business License Interim Electronic Submittal Procedure* at http://www.cerritos.us/BUSINESSES/_pdfs/interim_business_license_procedure.pdf The page is intentionally left blank.



Residential roofing is governed by Section 22.22.700(23), "Roofing," of the Cerritos Municipal Code, which is incorporated to this application by reference, and which is available on the City of Cerritos website at www.cerritos.us under GOVERNMENT » City Regulations » Cerritos Municipal Code » Title 22 » Chapter 22.22.

1.0 HOMEOWNER INFORMATION						
1.1 Name(s): 1.2 Phone number:						
1.3 Property address:						
1.4 Is this property in a ho	meowners association (HOA)? Check one: I have attached written approval from the HC (initials)	DA.				
2.0 RE-ROOFING INFORM	ΜΑΤΙΟΝ					
2.1 Name of contractor/ entity performing work:	2.2 State license #:					
2.3 City business license #	2.4 Contact name:					
	posed for replacement? Complete the applicable section nust comply with Cool Roof requirements.	on(s) below.				
	B. Proposed C. Percentage of total existing area to be replaced (B ÷ A for the second					
sq. ft.	sq. ft.	%				
	Lightweight tile Asphalt composition: tea Heavyweight tile Asphalt composition: no					
Roof style (check one):	Mission Slate Shake Asphalt composition: 30-year min	nimum required				
Material weight: ICC #		Color: (Color sample or brochure may be required.)				
lbs./sq. ft.*						
2.5b Flat roof (if applicable)A. Existing flat roof area:B. Proposed replacement area:C. Percentage of total existing flat roof area to be replaced (B ÷ A x 100):sq. ft.sq. ft.\$9						
Flat roof material (select one): Hot mop Other (specify): Color: Color: Color: may be required.)						
 *2.6 Is the roofing material greater than or equal to 6.0 lbs./sq. ft.? Check one: I have attached engineering calculations that support the proposed material. FOR OFFICE USE ONLY Project Reference Number: I have attached a completed Skylight Application. 						

2.8 Property address:

(same as item 1.3 on previous page)

2.9 Is this re-roofing application part of or related to a solar energy system installation application? No Yes: A separate "Residential Solar Energy System Application" must be submitted prior to or concurrent with this re-roofing application.

See Section 3.4 of the solar application for additional requirements.

3.0 ACKNOWLEDGEMENT

By signing below, I acknowledge an understanding of the following declarations:

- 3.1 <u>Review of Requirements</u>. I declare, under penalty of making a false statement, that I have read and understand the statements and requirements of Section 22.22.700(23), "Roofing," of the Cerritos Municipal Code, which is available on the City of Cerritos website as described above.
- 3.2 <u>Conditions of Approval</u>. I understand and will comply with the following additional requirements, and I understand that <u>the roof will not receive a final approval until all of the following requirements have been completed</u>:
 - 3.2a: All roof vents and turbines must be painted to match the new roof color.
 - 3.2b: Any replaced or existing un-painted shiplap or facia must be painted to match the trim color. A separate Paint Color Permit application is required.
 - 3.2c: For sloping roofs, roof edging must match the color of the roof.
 - 3.2d: For flat roofs, L-metal or flashing must match the color of the adjacent fascia board.
 - 3.2e: If applicable, bird stops are required on all mission style tile roofs.
 - 3.2f: Following delivery of the roof materials to the property, an invoice list and verification of appropriate job address shall be submitted to the Building and Safety Division.
 - 3.2g: The proposed roofing material meets State of California Tier I Cool Roofing requirements.
- 3.3 <u>Material Sample</u>. I understand that a sample of the proposed material may be required if what is proposed has not previously been approved by the City of Cerritos.
- 3.4 <u>Construction</u>. Hours and days of construction are limited to the following: Monday to Friday: 7am to 6pm; Saturday: 10am to 5pm; Sunday/Holidays: No Work.
- 3.5 <u>Penalties for Violation</u>. A violation of the statements and requirements of the Municipal Code may constitute an infraction punishable pursuant to Section 1.08.020 of the Cerritos Municipal Code.

3.6 Homeowner's signature:	Date:
3.7 Contractor's signature:	Date:
FOR OFFICE USE ONLY	
Planner check ☐ Application is complete and signed by both homeowner and contractor ☐ Required attachments are provided if applicable: HOA approval (1.4), heavyweight material engineering calcs. (2.6), Skylight Application (2.7), and/or Residential Solar Energy System Application (2.9) ☐ Review aerial photo to check proposal against existing conditions (patio, accessory structure)	City of Cerritos Planning Approval Staff Signature
 Project complies with CMC requirements Computer permit entry: Check cases for existing notes and expired permits requiring resolution Check that a permit is not already entered for this application and property Computer codes: OVRTHECNTR » REROOF Property owner information is current (GIS); if not, request a copy of the grant deed to confirm ownership as a condition of permit issuance Enter permit data 	Date Issuance of the permit shall not be construed as final approval of this installation. Roofing materials shall comply with Section 22.22.700(23) of the Cerritos Municipal Code. No final shall be issued unless all conditions of
Project Ref. Number: A/P# Sign and date approval area Refer to Building and Safety Division for permit	approval above have been completed.

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					/ [For office use only)
75			• -	_		
	City of Cerritos 18125 Bloomfield Avenue	Departmer	nt of Commu	nity	Building Per	mit #:
SM	Cerritos, CA 90703	Dev	elopment		Trade Per	mit #:
42	(562) 916-1209	Building a	nd Safety Division		Parent Per	mit#:
	Building/Plumb	oing/Electrica	al/Mechanica	l Permit /	Applicatio	<u>on</u>
Applicant's	s Name:					
Company N	Name (if applicable):					
Tel. No:		_Email:			Date	e:
Job Site Ad	ldress:					_Suite:
Work Desc	ription:					
	wner-builder project? I Yes, this is an owner-builder project 1 and 3 of attached Declaration For Is the job site address your primary must contract exclusively with a lic I No, this is <u>not</u> an owner-builder pro	rm. y residence?	□ No (If no, an own	er-builder proj	ect is not perm	
Project Val	luation:		APN#:			
Project Size	e (sq.ft.):	Buildings	on Lot:	_ # of Stories	5	
Constructio	on Types:		Occupan	cy Groups:		
Type of	f Permit(s) Requested:	□ Building	🗆 Plumbir	ng 🗆 E	lectrical	Mechanical
Owner,	/Business Name:					
Street Add	dress:					
City:			State:		Zip Code: _	
Telephone	e Number:		_Email:			
Contrac	ctor Name:		Company:			

Street Address City: _____ **Telephone Nu** Contractor Street Address: _____ City: ______ State: _____ Zip Code: ______ Telephone Number:______ Email: _____ License No: ______ Class: ______ Expiration Date: ______ City Business License No: _____ Expiration Date: _____ (Please fill out attached Licensed Contractor's Declaration Form) Architect/Engineer Name: ______ Company: _____ Street Address: City: _____ State: _____ Zip Code: _____ Telephone Number:_____ License No: _____ Expiration Date: _____

Building/Plumbing/Electrical/Mechanical Permit Application (continued)

	PLUMBING							
Code	Items	Units	Code	Items	Units			
03	Backwater Valves	Valve(s)	45	Water closet/urinal/bidet	Fixture(s)			
05	Backflow prevention device/sprinkler	Device(s)	47	Water heater	W.H.(s)			
07	Bathtubs/showers	Fixture(s)	49	Water treating equipment (filter, softener)	System(s)			
11	Clothes washer (tray/standpipe)	Fixture(s)	51	Low pressure gas sys. (5 outlets or less)	System(s)			
13	Dishwashers	Fixture(s)	52	Fee for additional outlets >5	Outlet(s)			
15	Drinking fountain	Fixture(s)	53	Medium/high pressure gas system	System(s)			
17	Floor drains	Fixture(s)	54	Additional fee for each outlet	Outlet(s)			
19	Floor sinks	Fixture(s)	55	Gas meter (private)	Meter(s)			
21	Hose bibbs	Fixture(s)	56	Gas regulator	Reg(s)			
23	Interceptor (clarifier)	System(s)	60	Drainage/vent piping repair or alter	System(s)			
25	Lavatories/sinks	Fixture(s)	62	Greywater system	System(s)			
26	Miscellaneous fixture	Fixture(s)	63	Water piping replacement branch/fixture	Fixture(s)			
27	Pressure regulator—prv/water	Device(s)	64	Other water piping < 1 1/2 inches	Line(s)			
29	Roof drains	Fixture(s)	65	Other water piping 2-3 inches	Line(s)			
35	Solar water heating system	System(s)	66	Other water piping > 3 inches	Line(s)			
39	Swimming pool trap and receptor	System(s)						
41	Trap primer	System(s)						

MECHANICAL

Code	Items	Units	Code	Items	Units
02	Refrig compressor < 100 kbtu	Comp(s)	31	Air inlets/outlets (area)	Sq. Ft.
03	Refrig compressor 101–500 kbtu	Comp(s)	32	Appliance vent (other)	Unit(s)
04	Refrig compressor > 500 kbtu	Comp(s)	35	Air handling unit < 2000 cfm	Ahu(s)
08	Furnace/heater <100 kbtu	Unit(s)	36	Air handling unit 2000—10000 cfm	Ahu(s)
09	Furnace/heater 101-500 kbtu	Unit(s)	37	Air handling unit > 10000 cfm	Ahu(s)
10	Furnace/heater > 500 kbtu	Unit(s)	40	Evaporative coolers	Unit(s)
17	Boiler < 100 kbtu	Boiler(s)	41	Ventilation fan (single register)	Fan(s)
18	Boiler 101-500 kbtu	Boiler(s)	42	Ventilation system (other)	System(s)
19	Boiler > 500 kbtu	Boiler(s)	43	Commercial kitchen exhaust hoods	Hood(s)
20	Fireplace/gas log < 100 kbtu	Appl(s)	44	Spray booth	Booth(s)
21	Fireplace/gas log 101-500 kbtu	Appl(s)	45	Product conveying duct system	System(s)
22	Fireplace/gas log > 500 kbtu	Appl(s)	46	Fire dampers	Damper(s)
30	Air inlets/outlets (each)	Unit(s)	47	Alteration of existing duct system	System(s)

ELECTRICAL

		:		ELECTRICAL				
Code	Items	Quantity	Code	Item Quantity		Code	Item	Quantity
B1	Residential new bldgs. Multifamily	Sq. Ft.	Electri	c Signs		Motors	<u>5</u>	
B2	Residential new bldgs. 1 or 2 family	Sq. Ft.	K1	Signs, outline lgt, one ckt	Sign(s)	JX	Motors, <3hp	Mtr(s)
C1	Swimming pools, new	Pool(s)	К2	Additnl, ckt within the same sign	Sign(s)	JY	Motors, 5hp	Mtr(s)
C2	Spas, hot tubs,	Pool(s)	Power	Equipment Over 3hp and Less Than 10hp		JZ	Motors, 10hp	Mtr(s)
C3	Pool alterations, other type pools	Pool(s)	JA	Heat pumps	Appl(s)	JO	Motors, 15hp	Mtr(s)
D1	Carnival electrical rides or genrtrs	Unit(s)	JB	AC units	Appl(s)	J1	Motors, 20hp	Mtr(s)
D2	Carnival mech rides, displays w/lgt	Unit(s)	JD	Battery chargers	Appl(s)	J2	Motors, 25hp	Mtr(s)
D3	Carnival booth lighting	Unit(s)	JE	Electric water heaters	Appl(s)	J3	Motors, 50hp	Mtr(s)
E1	Temporary service, power pole	Pole(s)	JF	Refrigeration cabinets	Appl(s)	J4	Motors, 100hp	Mtr(s)
E2	Temporary dist system for const	Unit(s)	JG	Electric cooking equipment	Appl(s)		Power Equipment	
E3	Temp pole for xmas tree lots	Pole(s)	JH	Electric heaters	Appl(s)	J7	Pwr eq w/rating > 10hp to <50hp	Pwr
F1	Branch circuits, 120v, 15 or 20a	Ckt(s)	JI	Electric generators	Appl(s)	J8	Pwr eq w/rating > 50hp to <100hp	Pwr
F2	Branch circuits, lighting, 208-277v	Ckt(s)	J6	Other equipment > 3hp—<10hp	Appl(s)	J9	Pwr eq w/rating > 100hp	Pwr
G1	Outlets-lighting, recept, switch	Outlet(s)	Specia	l Electrical Items		Service	s, Panels, Control Panels, Mcc's	
G2	Lighting fixtures	Lgt Ftx(s)	P2	PC residential photo voltaic<10kw		LA	100a panels, services, mcc's	Pnl(s)
G3	Pole mounting light fixtures	Pole Fxt(s)	P3	Inverter res photo volt <10kw		LB	200a panels, services, mcc's	Pnl(s)
G4	Theatrical-type lgt fixtures	Lgt Ftx(s)	P4	PC residential photo volt >10kw<50kw		LC	225a panels, services, mcc's	Pnl(s)
Reside	ential Appliances Less Than 3hp		P5	Inverter res photo volt >10kw<50kw		LD	400a panels, services, mcc's	Pnl(s)
HA	Forced air units (FAU)	Appl(s)	V2	<=10kw electric vehicle supply equip	#Units	LE	600a panels, services, mcc's	Pnl(s)
H1	Electrical ovens	Appl(s)	V3	>10kw electric vehicle supple equip	#Units	LF	800a panels, services, mcc's	Pnl(s)
H2	Garbage disposals	Appl(s)	V4	Fast electric vehicle supple equip	#Units	LG	1000a panels, services, mcc's	Pnl(s)
H3	Dishwashers	Appl(s)	Transf	ormers		LH	1200a panels, services, mcc's	Pnl(s)
H4	Range hoods	Appl(s)	JM	Transformers, <3kva	Xfmr(s)	LI	1600a panels, services, mcc's	Pnl(s)
H5	Washing machines	Appl(s)	JN	Transformers, 15kva	Xfmr(s)	IJ	2000a panels, services, mcc's	Pnl(s)
H7	Exhaust fans	Appl(s)	JO	Transformers, 25kva	Xfmr(s)	LL	3000a panels, services, mcc's	Pnl(s)
H9	Other residential less than 3hp	Appl(s)	JQ	Transformers, 37.5kva	Xfmr(s)	LM	High voltage panels (over 600v)	Pnl(s)
-	esidential Appliances Less Than 3hp		JR	Transformers, 45kva	Xfmr(s)	LN	Other panels, 0 to 399 amps	Pnl(s)
1A	Exhaust fans	Appl(s)	JS	Transformers, 50kva	Xfmr(s)	LO	Other panels, 400 to 1000 amps	Pnl(s)
1B	Electric water heaters	Appl(s)	JT	Transformers, 75kva	Xfmr(s)	LP	Other panels, >1000 amps	Pnl(s)
1C	Lighted showcases	Appl(s)	JU	Transformers, 112.5kva	Xfmr(s)	W1	Cable trays, busways (length)	Feet
1D	Electric drinking fountains	Appl(s)	JV	Transformers, 150kva	Xfmr(s)	M1	Misc conduits & conductors	Unit(s)
1E	Vending machines	Appl(s)	JW	Transformers, 225kva	Xfmr(s)	P1	Haz locations >2000 sf total	Haz
1F	Laundry machines	Appl(s)				R1	Report review fee, # of equip	Eq
J5	Other non-res less than 3hp	Appl(s)	1			R2	High voltage report fee, #equip	HV Eq

JOB ADDRESS

LOCALITY

COLUMN 1

OWNER-BUILDER DECLARATION

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business and Professions Code): Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).)

(____) I, as owner of the property, or my employees with wages as their sole compensation, will do (___) all of or (___) portions of the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.)

(__) I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project (Section 7044, Business and Professions Code. The Contractor's State License Law does not apply to an owner of property who builds or improves thereon, and who contractors for the projects with a license Contractor pursuant to the Contractors' State License Law.).

(__) I am exempt from licensure under the Contractors' State License Law for the following reason:

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site: http://www.leginfo.ca.gov/calaw.html.

Date: _____

COLUMN 2

LICENSED CONTRACTOR'S DECLARATION

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License Class _____ License No. _____

Date _____ Contractor Signature _____

WORKERS' COMPENSATION DECLARATION

WARNING: FAILURE TO SECURE WORKER'S COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES ARE PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

I hereby affirm under penalty of perjury one of the following declarations:

____ I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

Policy No.

____ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier Policy Number Expiration Date

Name of Agent

Phone Number

____ I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions

Signature of Applicant

COLUMN 3

HAZARDOUS MATERIAL DECLARATION

Will the applicant or future building occupant handle a hazardous material or a mixture containing a hazardous material equal to or greater than the amount specified on the hazardous material information guide?

Yes 🗌 No 🗌

Will the intended use of the building by the applicant or future building occupant require a permit for construction or modification from the South Coast Air Quality Management District (SCAQMD)? See permitting checklist for guidelines.

Yes 🗌 No 🗌

I have read the hazardous materials information guide and the SCAQMD permitting checklist. I understand my requirements under the Los Angeles County Code Title 2, Chapter 220 Sections 220.100 through 220.140 concerning hazardous material reporting and for obtaining a permit from the SCAQMD.

ASBESTOS NOTIFICATION

□ Notification letter sent to SCAQMD or EPA

□ I declare that notification of asbestos removal is not applicable to addressed project.

DECLARATION REGARDING CONSTRUCTION LENDING AGENCY

I hereby affirm under penalty of perjury that there is a Construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code)

Lender's Name

Lender's Address

By my signature below, I certify to each of the following:

I am the property owner or authorized to act on the property owner's behalf.

I have read this application and the information I have provided is correct.

I agree to comply with all applicable city and county ordinances and state laws relating to building construction.

I authorize representatives of this county to enter the aboveidentified property for inspection purposes. The page is intentionally left blank.

City of Cerritos Waste Management Plan Part 1

Materials from your job site can be recycled. The City of Cerritos Municipal Code requires you to recycle or reuse a minimum of 50% of your project's waste. The City has an exclusive franchise agreement with CalMet Services for construction and demolition waste removal services. By using CalMet Services, you will have met your 50% waste diversion requirement. If you self-haul materials from the jobsite, and your project is 900 square feet or greater is size, you will be required to demonstrate that you have diverted 50% of your project's waste from landfill disposal.

Step 1: Before your Project Begins: Complete this form.

- If your project is less than 900 square feet in area, check this box. You are exempt from further compliance with the City of Cerritos' C&D Debris Diversion Ordinance.
- If you will be contracting with CalMet Services for your project's waste hauling services, check this box. You are exempt from further compliance with the City of Cerritos' C&D Debris Diversion Ordinance.
- □ If your C&D waste will be hauled by anyone other than CalMet Services, and your project is 900 square feet or more in area, check this box. You are required to submit a Performance Security Deposit in the amount of \$.50 per square foot of project size along with this form and divert 50% of project waste from landfill disposal. Please proceed to Steps 2, 3 & 4.
- Step 2: While your Project Progresses: (self-haul projects of 900 square feet or greater only) Save all weight receipts and/or documentation from disposal sites including recycling centers, landfills and jobsite reuse.
- **Step 3: Before final inspection:** *(self-haul projects of 900 square feet or greater only)* Complete Part 2 of this form and submit receipts/documentation (original or certified photocopies) verifying that a minimum of 50% of the debris or material generated was diverted from landfill disposal.
- Step 4: Deposit Returned: (self-haul projects of 900 square feet or greater only) Within 30 days of submittal of final documentation, your performance security deposit will be returned. If it is determined that a minimum of 50% of C&D materials were not recycled, a prorated portion of your deposit will be returned.

Job Address:			Permit No	
Job Description: _			Sqare Footage:	sq. ft.
Project Type:	New Construction	Demolition	Renovation	Other
Applicant:			Phone:	
Company Name &	& Address:			
Applicant Signatu	Ire:		Date:	

Expected Debris from this Project:

Material Type:	Estimated Diversion Rate:	Facility Utilized:
Asphalt/Concrete:		
Brick/Masonry/Tile:		
Doors/Windows/Cabinets/		
Fixtures, Etc.:		
Drywall:		
Glass:		
Metals:		
Mixed Loads:		
Roofing Materials:		
Soils:		
Woods:		
Other:		
Unprocessed Waste:		

Performance Security Deposit:

Deposit Amount (sq. ft. x \$.50): \$_____

Deposit Type: _____

Date Received: _____

Staff: _____